WEST BENGAL ELECTRICITY REGULATORY COMMISSION

सत्यमेव जयते

No: WBERC/C-40/2/Secretary/ 0938 Dated, Kolkata, 20th September, 2017

RECRUITMENT NOTICE

West Bengal Electricity Regulatory Commission invites applications in the prescribed proforma for selection / recruitment to the following **post on contract basis / deputation:**

Sl.No.	Name of Post	Pay Scale	No of post (s)
(1)	Secretary	Rs. 37400-60000/-, GP-10000/-	01 (One)

2. Detailed norms for recruitment such as education qualification, experience, mode of recruitment, age limit etc are at Annexure-I.

3. The prescribed format of application is at Annexure-II.

4. The application in the prescribed format as per Annexure-II duly filled in may be sent to the Deputy Director (Administration) & Officiating Secretary, West Bengal Electricity Regulatory Commission, FD-415A, Poura Bhawan, 3rd Floor, Sector-III, Bidhannagar, Kolkata – 700 106 within **25th October, 2017 (5 PM)**. A copy of the application may also be e-mailed but hard copy with due authentication / signature is essential.

5. Applications should be accompanied by a 'No Objection Certificate' from the parent department / institution in case of 'Deputation' and submitted through proper channel only. However, an advance copy may be sent directly.

6. Incomplete application or application submitted in different format is liable to be summarily rejected.

7. Short listed candidates based on their educational qualification, experience etc. will be called for personal interview.

8. Candidates selected for appointment on deputation will be appointed as per mutually agreed terms of deputation between the lending Organization and this Commission.

9. The selected candidate for appointment on contract shall be on observation for a period of six (6) months. Based on the performance of the selected candidates during the observation period the selected candidate will be appointed on contract for an initial period of minimum one year and maximum three years with the provision of extension of tenure upto the age of 65 years.

10. While applying for the above post, the applicant must ensure that he / she should fulfill the eligibility criterion including academic and professional qualifications as per Recruitment Norms mentioned in Annexure-I. In case, it is detected at any stage of recruitment / selection that a candidate does not fulfill the prescribed eligibility norms and/or that he/she has furnished any incorrect/false/wrong information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her service is liable to be terminated without any notice.

11. The Commission reserves the right to cancel / restrict / enlarge/ modify / alter the recruitment process / reject candidature of any applicant, without issuing any notice / reference or assigning any reason.

By order of the Commission

20/9/17

Kolkata

Deputy Director (Administration) & Officiating Secretary

Date: 20th September, 2017

Tel : (033) 2359 3397 , 2189
Fax: (033) 2359 3397 , 9720
FD-415A, Poura Bhawan , 3rd Floor, Sector – III
Bidhannagar, Kolkata - 700106
Email : cp-wberc@gov.in
Website: www.wberc.net

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Annexure – I

RECRUITMENT NORMS

1.	Name of the Post	**Secretary**
2.	Scale of pay	Rs 37400-60000/-, GP-10000/-
3.	Other allowances	As admissible to officers holding equivalent posts in the Govt. of West Bengal.
4.	Educational Qualification (Essential)	Minimum Bachelor degree in any stream from any recognized University. Workable knowledge in using Computer.
5.	Educational Qualifications (Desirable)	Degree / Diploma in Public Administration / Law / Finance from any recognized institution.
6.	Experience (Essential)	A minimum of 25 years experience in Govt. / PSU / Civil / Administrative Service.
7.	Experience (Desirable)	Exposure to Power Sector including Regulatory affairs / Reforms / Legal issues etc.
8.	Mode of Recruitment	By deputation from Central / State Government or Electricity Regulatory Commissions. Alternatively, recruitment may from among suitably qualified retired Officers on contractual basis for a fixed period with provision of renewal of contract on satisfactory performance.
9.	Age Limit	50 years minimum excepting for retired persons when it is 62 years maximum at the time of recruitment.

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Annexure-II

FORMAT FOR APPLICATION AGAINST THE NOTIFICATION NO.....

1. Name of the post Applied for :
2. Name of the Candidate (in block letters) :
3. Father's / Husband's Name :
4. Address for Communication :
5. Permanent Address :
6. Contact No. (Mobile/ Landline) :
7. E-mail ID :
8. Date of Birth & Age as on **01.09.2017** :
9. Nationality :
10. Marital Status :
11. Qualifications :

AFFIX SELF ATTESTED PASSPORT SIZE PHOTOGRAPH

Qualification	Examination Passed	Name of the Board/University	Name of the Institution	Year of Passing	Division/ Class with percentage of marks	Course Mode-Full time/ Part time/ other
a) Academic						
b) Professional						

12. Post Qualification / Work Experience: (If required extra sheets may be attached).

Name of Organization	Type of Org. Govt./PSU/Pvt./Others	Post(s) held	Nature of work	From	To	Gross Salary

13. Whether belongs to SC / ST / OBC (A) :
OBC (B) [Copy of certificate(s) to be enclosed]
(For Regular appointment only)

14. Present Place of Posting & Designation, if any :

15. Write up in a separate sheet on your experience in the relevant field of requirement, achievement made and why you consider yourself suitable for the position. :

DECLARATION

I, hereby, declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the examination / selection, is liable to be rejected and in the event of my wrong statement / discrepancy in the particulars being detected after appointment, my service is liable to be terminated without any notice.

Date :

Signature of the Candidate

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