



# WEST BENGAL ELECTRICITY REGULATORY COMMISSION



No: WBERC/A-13/5/ 1151

Date: 04<sup>th</sup> October, 2016

## RECRUITMENT NOTICE

West Bengal Electricity Regulatory Commission invites applications in the prescribed proforma for the following posts to be filled up on deputation / contract basis:

Sl.No.	Name of Post	Pay Scale	No of post (s)
(1)	Accounts Officer	Rs. 9000-40500/, GP-5400/-	01 (One)

- Detailed norms for recruitment such as education qualification, experience, mode of recruitment, age limit etc are at Annexure-I.
- The prescribed format of application is at Annexure-II.
- The application in the prescribed format as per Annexure-II duly filled in may be sent to the Secretary, West Bengal Electricity Regulatory Commission FD-415A, Poura Bhawan, 3<sup>rd</sup> Floor, Sector-III, Bidhannagar, Kolkata – 700 106 within **28.10.2016**. A copy of the application may also be e-mailed but hard copy with due authentication/signature is essential.
- Applications should be accompanied by a 'No Objection Certificate' from their parent department/institution in case of 'Deputation' and submitted through proper channel only. However, an advance copy may be sent directly.
- Incomplete application or application submitted in different format is liable to be summarily rejected.
- Short listed candidates based on their educational qualification, experience etc. will be called for personal interview.
- Candidates selected for appointment on deputation will be appointed as per mutually agreed terms of deputation between the lending Organization and this Commission.
- The selected candidate for appointment on contract shall be on observation for a period of six (6) months. Based on the performance of the selected candidates during the observation period the selected candidate will be appointed on contract for an initial period of minimum one year and maximum three years with the provision of extension of tenure upto the age of 65 years.
- While applying for the above post, the applicant must ensure that he/she should fulfill the eligibility criterion including academic and professional qualifications as per Recruitment Norms mentioned in Annexure-I. In case, it is detected at any stage of recruitment/ selection that a candidate does not fulfill the prescribed eligibility norms and/or that he/she has

Tel : (033) 2359 3397 , 2189

FD-415A, Poura Bhawan , 3rd Floor, Sector – III

Email : [cp-wberc@govt.in](mailto:cp-wberc@govt.in)

Fax: (033) 2359 3397 , 9720

Bidhannagar, Kolkata - 700106

Website: [www.wberc.net](http://www.wberc.net)



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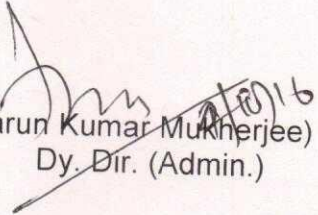
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furnished any incorrect/false/wrong information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her service is liable to be terminated without any notice.

11. The Commission reserves the right to cancel/ restrict/ enlarge/ modify/ alter the recruitment process, if required, without issuing any further notice/reference or assigning any reason.

Kolkata

Date: 04<sup>th</sup> October, 2016

  
(Tarun Kumar Mukherjee)  
Dy. Dir. (Admin.)



# WEST BENGAL ELECTRICITY REGULATORY COMMISSION



## Annexure-I

### RECRUITMENT NORMS

1.	Name of the post	Accounts Officer
2.	Scale of pay	Rs 9000-40500/-, GP-5400/-
3.	Educational Qualification (Essential)	Membership of Institute of Chartered Accountants of India / Institute of Cost Accountants of India / SAS /M. Com. Adequate knowledge of Computer – MS – Office.
4.	Educational Qualifications (Desirable)	Any other professional qualification in Finance from any recognized University / Institute
5.	Experience (Essential)	A minimum of 3 years in the managerial capacity in State Govt. / Central Govt. / State or Central Power Utility / any other organization. Adequate knowledge of Compiling Accounts including use of Tally / MS Office, Receipts & Disbursements / Statutory recoveries & Return.
6.	Experience (Desirable)	Experience in Auditing Function of Commercial Entities of State / Central Govt.
7.	Mode of Recruitment	By deputation from Central Government or Central / State Government Public Sector Undertakings or State Government or Electricity Regulatory Commission. Alternatively, recruitment may be made from among suitably qualified retired officers on contractual basis or on regular basis from suitable persons in the private power sector in West Bengal for a fixed period on contract with the provision of renewal of contract on satisfactory performance.
8.	Age Limit	Age as on 01.10.2016 : Not more than 40 years. For persons already retired on superannuation: Not more than 62 years as on 01.10.2016.



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## Annexure –II

### FORMAT FOR APPLICATION AGAINST THE NOTIFICATION NO.....

1. Name of the post Applied for
2. Name of the Candidate (in block letters)
3. Father's / Husband's Name
4. Address for Communication
5. Permanent Address
6. Contact No. (Mobile/ Landline)
7. E.mail ID
8. Date of Birth & Age as on **01.10.2016**
9. Nationality
10. Marital Status
11. Qualifications

AFFIX SELF  
ATTESTED  
PASSPORT SIZE  
PHOTOGRAPH

Qualification	Examination Passed	Name of the Board/University	Name of the Institution	Year of Passing	Division/ Class with percentage of marks	Course Mode- Full time/ Part time/ any other
a) Academic						
b) Professional						

12. Post Qualification/ Work Experience: (If required extra sheets may be attached)

Name of Organization	Type of Org. Govt./PSU/Pvt./Others	Post(s) held	Nature of work	From	To	Gross Salary

13. Whether belongs to SC / ST / OBC(A)  
OBC (B) [Copy of certificate(s) to be enclosed]  
(For Regular appointment only)

14. Present Place of Posting & Designation, if any

15. Write up in a separate sheet on your experience in the relevant field of requirement, achievement made and why you consider yourself suitable for the position.

### DECLARATION

I, hereby, declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the examination/selection, is liable to be rejected and in the event of my wrong statement/discrepancy in the particulars being detected after appointment, my service is liable to be terminated without any notice.

Date:

Signature of the Candidate