



WEST BENGAL ELECTRICITY REGULATORY COMMISSION



Ref No. WBERC/C-1/7(Pt)/3888

Dated, Kolkata, the 22nd May, 2023

Office of WBERC invites applications for engagement of Assistant on purely contractual basis with a fixed consolidated remuneration of Rs. 20000/- per month for a period of one year which may be renewable subject to satisfactory performance.

1. No. of position : 1 No.
2. Qualification (Essential) : Graduate in any stream with minimum two years working experience in Power Sector
3. Qualification (Preferable) : Working knowledge of legal matters.
4. Competencies : Writing ability in English, basic Knowledge of Microsoft Word and Microsoft Excel with good typing speed.
5. Age Limit : 45 years as on 1st May 2023

Candidates conforming to the above may submit their applications in prescribed format along with self-attested supportive documents to the Secretary, West Bengal Electricity Regulatory Commission, Plot No : AH - 5 (2nd & 4th Floor), Premises No : MAR 16 - 1111, Action Area - 1A, New Town, Rajarhat, Kolkata - 700163. E-mail : wberc99@gmail.com by 12th June 2023 5 PM. Application should be supported by physical applications also. Incomplete applications or application in different format or application not accompanied by supporting documents or applications sent only through email are liable to be rejected.

Sd/-

Secretary



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APPLICATION FORMAT

Self attested
Photograph

- 1 Name of the Applicant :
- 2 Father's /Husband's name :
- 3 Date of Birth (as per High School certificate) :
- 4 Age as on 01-05-2023 :
- 5 Address for Communication :
- 6 Permanent Address :
- 6 Contact details : Mobile No _____, E mail ID _____
- 7 Educational Qualification :

Sl No	Examination	University/Institution	Year of Passing	Marks obtained	Percentage

- 8 Details of Experience :
- 9 Details of Employment in reverse chronological order

Office / Instt. / Organisation	Post Held	Nature of appointment Whether regular, ad-hoc. Deputation, contract etc.	From - To	Scale of Pay and Basic Pay	Nature of Duties

- 10 Any other information that the candidate may wish to furnish:

Declaration

I hereby declare that all the details/information given in this application are true to the best of my knowledge and I have not concealed any information. If any details/information is found to be untrue or concealed, my application may be cancelled. If any such concealment of fact/ information comes to the light after my appointment, my appointment/ services may be terminated.

No. of Enclosures

Place Date

Signature of the applicant

Name of the applicant