

WEST BENGAL ELECTRICITY REGULATORY COMMISSION

4

175



No: WBERC/C-40/2/Asst. Dir. (Sys. Admin.)/1258

Date: 28th October, 2016

RECRUITMENT NOTICE

West Bengal Electricity Regulatory Commission invites applications in the prescribed format annexed herewith for the following post to be filled up on deputation / contract basis:

Sl.No.	Name of Post	Pay Scale	No of post (s)
(1)	Assistant Director (System Administration)	Rs. 9000-40500/, GP-5400/-	01 (One)

- Detailed norms for recruitment including educational qualification, experience, age limit etc. are enclosed at Annexure-I.
- The prescribed format of application is enclosed at Annexure-II.
- Application in the prescribed format as per Annexure-II duly filled in may be sent to the Secretary, West Bengal Electricity Regulatory Commission FD-415A, Poura Bhawan, 3rd Floor, Sector-III, Bidhannagar, Kolkata – 700 106 within **25 November 2016**. A copy of the application may also be e-mailed (cp-wberc@gov.in). However, submission of a hard copy of the same, duly signed, is a must.
- Application should be accompanied by a 'No Objection Certificate' from the parent department/institution in case of those, submitting application for the post 'on deputation' and submitted through proper channel only. However, an advance copy may be sent directly.
- Incomplete application or application submitted in a different format other than the one prescribed for the propose will be summarily rejected.
- Candidates short listed, based on their educational qualification, experience etc. will be called for personal interview.
- Candidates selected for appointment on deputation will be appointed as per mutually agreed terms of deputation between the lending Organization and the Commission.
- The candidate selected for appointment on contract basis shall be, on engagement, observation for a period of six (6) months. Based on the performance of the person concerned during the period of observation, he/she will be appointed on contract basis for an initial period of minimum one year and maximum three years with the provision of extension of tenure upto the age of 60 as applicable to State Government employers. For those already retired on superannuation after attaining the age of 60 (sixty) and applying for the post. The tenure of engagement, subject to satisfying required criteria, be extended upto the age of 65 (sixty).

Tel : (033) 2359 3397 , 2189

FD-415A, Poura Bhawan , 3rd Floor, Sector – III

Email : cp-wberc@gov.in

Fax: (033) 2359 3397 , 9720

Bidhannagar, Kolkata - 700106

Website: www.wberc.net

WEST BENGAL ELECTRICITY REGULATORY COMMISSION

3

174



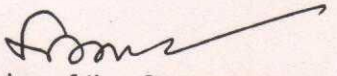
2

10. While applying for the above post, the applicant must ensure that he/she should fulfill the eligibility criteria including academic and professional qualifications as per Recruitment Norms mentioned in Annexure-I. In case it is detected at any stage of recruitment/ selection process that a candidate does not fulfil the prescribed eligibility norms and/or that he/she has furnished any incorrect/false/wrong information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her service is liable to be terminated without any notice.

11. The Commission reserves the right to cancel/ restrict/ enlarge/ modify/ alter the recruitment process, if required, without issuing any further notice/reference or assigning any reason.

Kolkata

Date: 28th October, 2016


By order of the Commission
Secretary



WEST BENGAL ELECTRICITY REGULATORY COMMISSION

2

173



Annexure-I

RECRUITMENT NORMS

1.	Name of the post	Assistant Director (System Administrator)
2.	Scale of pay	Rs 9000-40500/- plus GP-5400/-
3.	Other allowances	As admissible to officers holding equivalent posts in the Govt. of West Bengal.
4.	Educational Qualification (Essential)	Bachelor's degree in Engineering or MCA from any recognized and reputed College/University.
5.	Educational Qualifications (Desirable)	Bachelor's degree in Engineering preferably in Computer Science / IT Certification in : (i) Network Management. (ii) Database Management. (iii) Web-portal Development & Management. (iv) Project Management.
6.	Experience (Essential)	A minimum of 5 years' experience in IT, System Administration and other computer related works in reputed organization. Knowledge of Network Management, Data Centre Management and Web-portal Management.
7.	Mode of Recruitment	By deputation from Central Government or Central / State Government Public Sector Undertakings or State Government or Electricity Regulatory Commissions. Alternatively, recruitment may be made from among suitably qualified retired officers on contractual basis or on regular basis from suitable persons in the private power sector in West Bengal for a fixed period on contract with the provision of renewal of contract on satisfactory performance.
8.	Age Limit	Age as on 01.10.2016 : Not more than 40 years. For persons already retired on superannuation: Not more than 62 years as on 01.10.2016.

Signature

Tel : (033) 2359 3397 , 2189

FD-415A, Poura Bhawan , 3rd Floor, Sector - III

Email : cp-wberc@gov.in

Fax: (033) 2359 3397 , 9720

Bidhannagar, Kolkata - 700106

Website: www.wberc.net



WEST BENGAL ELECTRICITY REGULATORY COMMISSION

①
172

Annexure -II

FORMAT FOR APPLICATION AGAINST THE NOTIFICATION NO.....

1. Name of the post Applied for
2. Name of the Candidate (in block letters)
3. Father's / Husband's Name
4. Address for Communication
5. Permanent Address
6. Contact No. (Mobile/ Landline)
7. E.mail ID
8. Date of Birth & Age as on **01.10.2016**
9. Nationality
10. Marital Status
11. Qualifications

AFFIX SELF
ATTESTED
PASSPORT SIZE
PHOTOGRAPH

Qualification	Examination Passed	Name of the Board/University	Name of the Institution	Year of Passing	Division/ Class with percentage of marks	Course Mode- Full time/ Part time/ any other
a) Academic						
b) Professional						

12. Post Qualification/ Work Experience: (If required extra sheets may be attached)

Name of Organization	Type of Org. Govt./PSU/Pvt./Others	Post(s) held	Nature of work	From	To	Gross Salary

13. Whether belongs to SC / ST / OBC(A) :
OBC (B) [Copy of certificate(s) to be enclosed]
(For Regular appointment only)

14. Present Place of Posting & Designation, if any :

15. Write up in a separate sheet on your experience in the relevant field of requirement, achievement made and why you consider yourself suitable for the position.

DECLARATION

I, hereby, declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the examination/selection, is liable to be rejected and in the event of my wrong statement/discrepancy in the particulars being detected after appointment, my service is liable to be terminated without any notice.

Date:

Signature of the Candidate