



WEST BENGAL ELECTRICITY REGULATORY COMMISSION



Ref No. WBERC/C-40/1(ii)/2098

Dated, Kolkata, the 03rd May 2018

SHORT TENDER NOTICE

SUB: ENGAGEMENT OF CONSULTANT FOR PREPARATION OF NIT FOR PURCHASE OF OFFICE SPACE AT KOLKATA.

West Bengal Electricity Regulatory Commission (WBERC) intends to purchase a ready built office space in Kolkata along with sufficient number of car parking facility for immediate occupation for office of WBERC. House property should be located in Salt lake or New Town Action Area-I & II or by the side of Eastern Metropolitan By-pass from Ultadanga to Rubi Hospital & R.B. Connector. The built up space should have all the necessary permissions/clearances/NOC from the concerned Local Authorities for occupation.

In this regard West Bengal Electricity Regulatory Commission (WBERC) desires to utilize the consultancy services for:-

1. Preparation of Tender Notice for e-tendering on reverse auction mode including preparation of bid evaluation formula ;
2. The draft NIT prepared by the successful bidder will be examined by the Commission for approval and the firm/agency will be required to incorporate desired modifications in the final NIT as may be approved by the Commission ;
3. After the NIT so finalized this will be given wide publicity and upon receipt of proposals, the firm/agency so selected through this process, will be required to prepare comparative statement, offer its views/recommendations as to the most economic & acceptable proposal and help the Commission select the best offer ; and.
4. Finalize the terms and conditions including certificate on measurement on different parameters of the space etc. and process of transfer of property from the seller to the Commission.

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The Consultancy Firm/Institution should have adequate knowledge and experience of similar kind of work with Govt. Deptt./CPSUs/SPSUs/Banks/Multinationals etc as detailed below:

The eligible consultant should have sufficient technical support staff having at least 05 years experience in handling property purchase/sale related matters and have experience in preparation of tender document including preparation of evaluation criteria for processing the matter in transparent manner. The bidder must enclose the profile of the organization along with details of experience of supporting technical staff as well as documents regarding experience of handling such deals.

Lowest bid of qualified bidder will be considered for award of consultancy work. Payment will be made in two phase i.e. (i) 25% after finalization of Bid document & evaluation criteria and (ii) balance 75% after finalization of agreement with the seller. The awarded work for the first part is to be completed by the successful bidder within 20 days of award of consultancy assignment and within 30 days of opening bid of the sellers for the balance part. The offer in sealed cover must reach to the Secretary, WBERC latest by **18.05.2018**.

Secretary 2/5/18

NIT docu office space

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